



Citipointe  
Christian College



Citipointe  
Christian College  
INTERNATIONAL

## EDUCATION AGENT QUESTIONNAIRE

**Today's Date:**

Prospective agents are requested to provide as much of the following information as possible as evidence of meeting professional conduct standards and understanding of obligations under the National Code 2018:

### 1. Company profile

Agency name:

Legal entity of agency:

Street address:

Phone:

Email:

Website:

Number of years in existence:

Name of principal agent:

Details of principal agent's background and qualifications:

Number of staff:

Details of key staff members (experience and qualifications):

*Please return the completed form to Dr Lillian Myers, Head of International  
Citipointe Christian College International  
[lmyers@citipointe.qld.edu.au](mailto:lmyers@citipointe.qld.edu.au)*

Services provided by the company:

Location and details of offshore offices:

Location and details of sub-contractors:

Location and details of any off-shore partners:

## **2. Company registration details**

## **3. Details of past and present experience recruiting students**

For Australian or New Zealand schools:

For other education sectors:

How many students did you bring to Australian institutions in the last 12 months:

- Number of primary (elementary school) students:
- Number of secondary (high school) students:
- Number of tertiary (university/TAFE/ELICOS) students:

How many students do you plan to introduce to Citipointe Christian College in the next 12 months:

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#### 4. Familiarity with the Australian education industry

Please circle your answer to the following:

- Knowledge of ESOS Act:

YES / NO

- Knowledge of National Code 2018:

YES / NO

- Completion of the Education Agent Training Course:

YES / NO - If yes, please attach certification

- Knowledge and understanding of Simplified Student Visa Framework:

YES / NO

- Knowledge and understanding of the Australian international education system and AQF:

YES / NO

- Knowledge and understanding of Australian International Education Agent Code of Ethics:

YES / NO

#### 5. Experience

Education industry generally:

Any other major business areas:

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## 6. Details of markets from which you recruit

Countries:

Characteristics of potential market:

## 7. Names of any professional organisations of which the agent is a member

## 8. References

Please provide names and email addresses for three referees, preferably from Australian educational institutions:

- Referee 1:
  
  
  
- Referee 2:
  
  
  
- Referee 3:

## 9. Other institutions you represent:

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**10. For agents in Australia**

Are you registered with the Australian Department of Home Affairs as a migration agent?

YES / NO - If *yes*, please attach certification

If *no*, please give the name and address of the migration agent you will refer students to:

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